

## **Lisburn Pickleball Club Constitution**

### **1.Name**

The club will be called Lisburn Pickleball Club - hereafter referred to as the club - and will be affiliated to Pickleball Ireland.

### **2.Aims and objectives**

The aims and objectives of the club will be:

- to promote the sport of pickleball
- to offer coaching and competitive opportunities in pickleball
- to ensure a duty of care to all members of the club
- to provide all its services in a way that is fair to everyone

### **3.Membership**

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and, by joining the club, will be deemed to accept the regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

Adult playing member ( over age 18 in the calendar year of enrolment )  
Juvenile playing member (aged 11-18 in the calendar year of enrolment )  
Associate member ( participant in Taster session and/or Development course )  
Volunteer non-playing member  
Honorary member

### **4.Membership fees**

Membership fees will be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

Fees will be paid by annual subscription and are due by 31 January or as soon as any new membership commences.

### **5.Officers of the club**

The officers of the club will be:

- Chair
- Honorary Secretary
- Honorary Treasurer
- A minimum of three others elected from the membership.

Officers will be elected annually at the Annual General Meeting.

Officers may not serve in the same position for more than three years.

Any vacancy within the Management Committee shall be filled from the membership by the Management Committee until the next Annual General Meeting.



## **6. Committee**

The club will be managed through the Management Committee consisting of the above named officers. Only these will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Honorary Secretary of the club and hold no less than four meetings per year.

A quorum of four is required for business to be agreed at Management Committee meetings.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

## **7. Finance**

All club monies will be banked in an account held in the name of the club.

The Honorary Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31 December.

A statement of annual accounts will be presented by the Honorary Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of at least two officers.

## **8. Annual General Meetings**

Notice of the Annual General Meeting (AGM) will be given by the Honorary Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the accounts.

Nominations for officers of the Management Committee will be sent to the Honorary Secretary prior to the AGM. Nominations will also be taken at the AGM.



Elections of officers are to take place at the AGM.

The quorum for AGMs will be 15% of the membership.

The existing Chair and officers of the Management Committee shall hold office until conclusion of the AGM.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside of the AGM. Procedures for EGMs will be the same as for the AGM.

### **9.Discipline and appeals**

All concerns, allegations or reports of poor practice / abuse relating to the welfare of children and adults at risk will be recorded and responded to promptly and appropriately in accordance with the club's Safeguarding policy and procedures.

The club Safeguarding Officer is the lead contact for all members in the event of any child / adult at risk protection issue.

All other complaints regarding the behaviour of members should be submitted in writing to the Honorary Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The Committee should consider the appeal within 7 days of the Honorary Secretary receiving the appeal.

### **10.Dissolution**

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of another club with similar objectives to Lisburn Pickleball Club.

### **11.Amendments to the constitution**

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

### Declaration

Lisburn Pickleball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:



DATE:

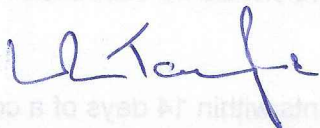
05-11-24

NAME:

UNA ORR.

POSITION: Chair

SIGNED:



DATE:

05.11.24

NAME:

W. L. Taylor

POSITION: Honorary Secretary